

INFORMATION MANAGEMENT SPECIALIST CERTIFICATE

Fall Semester	Semester Hrs.	Spring Semester	Semester Hrs.
COSC1301 Intro to Computing OR *POFI 1301 Computer Applications	3	ITSW1304 Spreadsheets	3
POFI 2331 Desktop Publishing	3	IMED 1316 Web Design I	3
ITSW 1301 Word Processing	3	ITSW 1310 Intro to Presentation Graphics Software	3
Total Semester Hours	9		9

HELP DESK SOFTWARE SUPPORT TECHNICIAN CERTIFICATE

Fall Semester	Semester Hrs.	Spring Semester	Semester Hrs.
COSC1301 Intro to Computing OR *POFI 1301 Computer Applications	3	ITSC 2339 Personal Computer Help Desk	3
CPMT 1303 Intro to Computer Technology	3	IMED 1316 Web Design I	3
ITSW 1301 Word Processing	3	ITNW 1325 Fundamentals of Networking Technologies	3
Total Semester Hours	9		9

MEDICAL OFFICE SPECIALIST CERTIFICATE (PENDING APPROVAL)

Fall Semester	Semester Hrs.	Spring Semester	Semester Hrs.
ITSW 1307 Intro to Database	3	HITT 1313 Insurance Coding	3
ITSW 1303 Intro to Spreadsheets	3	HITT 1305 Medical Terminology I	3
ITSW 1301 Intro to Word Processing	3	HITT 1349 Pharmacology OR HITT 2340 Advanced Medical Billing & Reimbursement	3
ITSC 1301 Introduction to Computers OR COSC 1301 Introduction to Computing	3	HITT 1353 Legal and Ethical Aspects of Health Information	3
ITSC 1391 Spec Topic Help Desk Customer Service	3	HITT 1301 Health Data Content and Structure	3
Total Semester Hours	15		15

WEB DESIGN CERTIFICATE

Fall Semester	Semester Hrs.	Spring Semester	Semester Hrs.
CPMT 1303 Intro to Computer Technology	3	ITSE 1311 Beginning Web Programming	3
ITSW 1307 Intro to Database	3	ITSE 1301 Web Design Tools	3
IMED 1316 Web Design I	3	IMED 1345 Interactive Digital Media I	3
Total Semester Hours	9		9

COMPUTER REPAIR TECHNICIAN CERTIFICATE

Fall Semester	Semester Hrs.	Spring Semester	Semester Hrs.
CPMT 1303 Intro to Computer Technology	3	CPMT 1345 Computer Systems Maintenance	3
CPMT 1304 Microcomputer System Software	3	ITSC 1321 Intermediate PC Operating Systems	3
ITSC 1309 Integrated Software Applications I	3	ITSC 2335 Application Software Problem Solving	3
Total Semester Hours	9		9